

Small Business Council – Meeting Record
District 7 Office, 100 S. Main St., Los Angeles, CA 90012
September 21, 2018, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
Meeting Called to Order at 8:40 a.m.	Janice Salais, OBEO Assistant Director		
Action Items to Date – Chair Salais			
Action Items from the March 2015 Meeting			
Action Item 11: Develop a presentation on Disadvantaged Business Enterprise (DBE) goal setting (focused separately on construction and Architect and Engineer (A&E) to be delivered during meetings of the Construction and Professional Services Committees.	Anna Silva	11-16-18	ASSIGNED – Update during the November meeting.
Action Items from the January 2018 Meeting			
Action Item #2: Request the Office of Business and Economic Opportunity (OBEO) research how to produce a final utilization report.	Anna Silva	11-16-18	ASSIGNED – OBEO continues to work on this Action item; update during the November meeting.
Action Items from the March 2018 Meeting			
Action Item #2: District reports that are relevant to what the council would prefer to know about in a format that is easy to grasp.	Janice Salais	9-21-18	CLOSED – The District Small Business Liaisons have received and are using the new format provided by OBEO. Council members have provided positive feedback during the July and September meetings.
Action Items from the May 2018 Meeting			
Action Item #7: Provide the status of the DBE Guidelines being developed by OBEO.	Janice Salais	11-16-18	CLOSED – This Action Item has been put on hold pending further consideration by FHWA.
Action Item #8: Provide regular SB 1 updates to the council members.	Janice Salais	9-17-18	CLOSED – OBEO continues to refer council members to the SB1 website on a once a month basis to get the latest updates on projects and other SB1 activities.
Action Item #9: Provide a document that clarifies the language and the baselines for SB 1 and SB 103.	Janice Salais	11-16-18	ASSIGNED: Chair Salais has prepared a document which clarifies language and baselines for SB1 and SB103. Chair Salais clarified the 25% for SBs is aspirational; however, SB1 makes it mandatory for Caltrans. The document will be released shortly pending review by Caltrans Legal. Update during the November meeting.

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Action Item #10: Disseminate information the Pilot Incubation Program to Caltrans districts.	Matthew Ajiake	11-16-18	CLOSED – Mr. Ajiake is scheduled in the meeting agenda to provide a work group progress report.
Action Item #11: Invite Debbie Lumpkin, Inspector General’s Office, to provide a presentation.	Debbie Lumpkin	9-21-18	COMPLETED – Ms. Lumpkin provided a presentation to the council during the September meeting at the District 7 Office in Los Angeles.
Action Items from the July 2018 meeting			
Action Item #1: Send SBC members the upcoming dates for Caltrans hiring events.	Carole Ching	8-17-18	CLOSED – District 8 Hiring Event information sent to council members, including specifics about the event. Carole Ching will be sending council members information about hiring events on a monthly basis.
Action Item #2: Inform SBC members of when DBE SS contracts are executed and provide contact information.	Anna Silva	9-19-18	COMPLETED – A DBE Supportive Services Contracts Fact Sheet was sent to council members via email.
Action Item #3: Send notices of management vacancies in Caltrans.	Carole Ching	9-4-18	CLOSED – Link to the California Department of Human Resources sent to council members to set up individual accounts to receive notices of any managerial vacancies for Caltrans and/or any state agency.
Action Items from the September 2018 Meeting			
Action Item #1: Provide members with the link to the Caltrans News Flash regarding this year’s National Summer Transportation Institute (NSTI) sponsored by FHWA.	Carole Ching	10-24-18	COMPLETED – Link to the NSTI video clip was sent to members via email.
Action Item #2: Provide members with the PowerPoint handout of Debbie Lumpkin’s, Deputy Inspector General, presentation.	Carole Ching	10-12-18	COMPLETED – Ms. Lumpkin’s presentation was sent to members via email.
Action Item #3: Provide members with the PowerPoint handout of Cheryl Brown’s, Program Manager, MiraCosta College, presentation.	Carole Ching	10-5-18	COMPLETED – Ms. Brown’s presentation was sent to members via email.
Welcome and Introductions – Chair Salais			
Agenda review and remarks – Chair Salais			
Action Item review – Chair Salais; refer to the first two pages of this meeting record.			
A. Highlights from the Director’s Office – Ryan Chamberlain, Chief Deputy Director, for Laurie Berman <ol style="list-style-type: none"> Mr. Chamberlain acknowledged the untimely death of a Caltrans worker in San Diego two days previous with a moment of silence. He spoke of the dangers of this type of work and why safety is Caltrans’ number one priority. Staff changes include: 			

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<ul style="list-style-type: none"> a. Tony Tavares, new District 4 Director. b. Jim Davis, SB1 Program Manager, Acting. c. John Bulinski, new District 7 Director. Mr. Chamberlain acknowledged Shirley Choate for being the Acting District 7 Director after Carrie Bowen retired. d. Janice Benton, Acting District 8 Director. e. Clark Paulsen, Chief of Budgets. 			
3. Caltrans has released the 2018 Freight Plan two weeks ago, which integrates statewide rail travel.			
4. Various legislation mentioned by Mr. Chamberlain:			
<ul style="list-style-type: none"> a. AB-901 b. AB-2165 c. SB-1262 d. Caltrans is now authorized to release property it owns to accommodate homeless shelters. e. SB-100 – Mandate to increase reliance on renewable energy sources so that California is carbon-free by 2045. f. AB-3724, Fraser – vetoed 			
5. SB1 update – All Caltrans districts are working to move SB1 funded projects forward, and will continue to do so whatever the outcome of the recall effort; Caltrans will make adjustments as needed to accommodate whatever is decided this November. Going forward, Caltrans is making sure that all consultants, contractors, and so forth are not doing anything to influence the November ballot.			
B. FHWA update – Will McClure and Monica Gourdine			
1. Ms. Gourdine provides oversight for Districts 7, 8, 11, and 12.			
2. The region is still waiting for an administrator; currently relying on an acting administrator.			
3. August redistribution of funds – Over \$400 million in additional funding from other states that did not expend their budgeted allotments has been awarded to California.			
4. Mr. McClure mentioned FHWA has been monitoring various ongoing projects and trainings. He appreciated the response they have received in regards to the apprenticeship program, and noted ten ironworkers in Benicia who are benefiting from this program.			
5. In general, FHWA is excited and pleased with how things have been coming along.			
6. National Summer Transportation Institute (NSTI) – Antoinette Wood, OBEO, reported.			
<ul style="list-style-type: none"> a. 40 youth from four colleges participated in this year’s institute, which visited and experienced the National Flight Academy in Florida – Colleges included ---; target population were young people from underprivileged backgrounds. b. Video presentation provided of the National Flight Academy in Pensacola, Florida. c. Caltrans News Flash is also available – Link to be sent to the council members. d. Goal is to enroll 60 youth next year; requested assistance from council members to assist in letting the community know about the program 			

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<p>C. Inspector General's Office update – Debbie Lumpkin, Deputy Inspector General</p> <p>Ms. Lumpkin introduced Eraina Ortega, the Inspector General (IG), then provided council members with a brief background of her work as the Deputy Inspector General. Ms. Lumpkin has been with the Office of Inspector General (OIG) since April of this year.</p> <p>Ms. Lumpkin is responsible for the review of Caltrans' efforts to increase procurement opportunities for diverse and small businesses and prevent discrimination or preferences in its employing and contracting practices. The presentation included:</p> <ol style="list-style-type: none"> 1. A brief historical background of how the Office of Inspector General came to be, its roles and responsibilities. 2. Process as to how the Office handles issues and the work at hand. 3. SB-103 – roles and responsibilities related to this piece of legislation. 4. 2018-19 Audit Plan – submitted July 2018; this is a guiding document that outlines audit and investigative priorities and identifies specific engagements to be performed in the coming year. 5. Audit requirements will be the main work of the OIG; Ms. Lumpkin will be assisting the IG and maintaining the statutory requirements of the legislation. 6. Located in the District 7 Office; the rest of the OIG is located at Headquarters in Sacramento. 7. In her work, Ms. Lumpkin speaks to small and diverse businesses, and is always looking for recommendations from that sector. She also finds her meetings with legislative and diverse caucuses are another great resource. 8. The OIG conducts internal and external investigations. 9. Reports generated by the OIG will be posted on its new user-friendly website; Ms. Lumpkin encouraged council members and their colleagues to take the time to review and read the documents made available. 10. Audit plan – in particular, members should refer to the section on which areas will be focused, e.g., certification. 11. Observation report – Focus on SB-103 key components, Disparity Study, program fraud, prevention, procurement practices, hiring practices, contractor on-boarding practices. 12. Ms. Lumpkin's contact information. 13. Refer to the PowerPoint handout to be sent to council members under separate cover. <p>Questions/Discussion:</p> <ol style="list-style-type: none"> 1. Council Member Rod Garcia asked about the OIG's outreach plan – The outreach plan should be ready in January 2019; increase in partnerships, events in which SBs can meet buyers and primes; sponsorships. 2. Mr. Garcia asked about funds for outreach – Because of the increase in funding for projects, outreach needs must increase and expand beyond what is currently being done. 3. Council Member Eddy Lau asked for clarification on the role of the OIG – Eraina Ortega, Inspector General replied: it is not the OIG's responsibility to set policy. It is there to provide oversight for transportation funds. Main focus is on Caltrans contracting – which are the Legislature's requirement; 			

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<p>this is one of Ms. Lumpkin’s primary responsibilities and relies on her expertise in providing oversight for major projects. Reports on Ms. Lumpkin’s work will be generated on a regular basis.</p> <p>4. Mr. Lau asked about Micro-Small Businesses – Ms. Lumpkin replied the OIG follows parameters which define what it is focusing on, which will include Micro-Businesses (MB) – the office does have its eyes on that sector. Ms. Ortega asked who is supposed to promote MBs – Chair Salais responded OBEO has identified over 15,000 businesses through the DGS database and including its strategy in the plan due in January. OBEO will be requesting council members for their assistance in providing information on MBs. The intention is to develop new strategies that will be inclusive. Mr. Lau voiced concern that the threshold is being raised for SBs, which then makes MBs less competitive.</p> <p>5. Council Member Matthew Ajiake asked if there was a performance matrix for doing audits – Ms. Lumpkin referred Mr. Ajiake to the IG’s observation report, which addresses development and performance metrics for audits, risk development, how and whether recommendations put forth were followed.</p> <p>6. Council Member Lee Cunningham – Is progress measured on the basis of dollars or number of businesses involved? Response – Chair Salais responded by contracts. Ms. Cunningham – By geographical area? Chair Salais responded, “Yes.”</p>			
<p>D. DGS Update – Tanya Little spoke of SB 605, Public Works SB Certification, due to go into effect on January 1, 2019. [Members sent SB 605 FAQs and other relevant information on 10/29/18 via email.]</p>			
<p>E. District Reports – Chair Salais spoke briefly about the latest format being used by the districts in their district SB Updates: SB-1 information featured includes relevant links as needed; A&E information has been added. The OBEO reports will be posted on the OBEO website by next week.</p>			
<p>F. District 7 Update – Shirley Choate, Acting District 7 Director Refer to the District 7 report posted on the OBEO web page. Additional comments:</p> <ol style="list-style-type: none"> 1. Major construction, awarded contracts – the total amount of \$297,552,679 is 21% of the state’s total. 2. Re: DVBE – The district has been working to increase the pool of DVBEs, however, it is finding that the capacity of these firms is falling short of what is required. Currently working with USVBA and other veteran groups to improve this. In the meantime, the district has been increasing utilization of DVBEs for procurement and has been emphasizing the need to utilize DVBEs. Ms. Choate also mentioned the Get Vets campaign to further promote utilization of DVBEs. 3. Calmentor – The district will be increasing A&E participation; encouraging feedback and suggestions from SBC members. 4. The district will be launching their TRAC effort in the spring, which focuses on women and minority owned businesses. The one-stop concept for assistance will be used to deliver services. 5. Through its outreach efforts, the district has been receiving good information on how it can streamline Caltrans contracting; it noted the feedback received from the Los Angeles chapter of Black Business Association (BBA) 6. Council Member Zeke Patten asked if the district will be accounting for commodities on a quarterly basis, which Ms. Choate replied would be looked into. 			

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G. District 1 Update – District 1 Director, Matthew Brady Refer to the District 1 report posted on the OBEO web page. Additional comments: 1. Mr. Brady introduced the acting District 1 Small Business Liaison, Nicholas Barr, who is standing in for Aaron Morgan, who will be the primary liaison. 2. Although Mr. Brady likes the districts update, he was concerned that two groups are missing: African American and women – No current data on these two groups, requested assistance from OBEO. Chair Salais responded OBEO reports do provide this information; will work with the district to see how the information can be shared. 3. March 7, 2019 – joint North Region Procurement Fair.			
H. District 2 Update – Becky Alexander, District 2 Small Business Liaison, for District Director Dave Moore Refer to the District 2 report posted on the OBEO web page. Ms. Gandy reviewed the current and projected projects the district is involved with, as well as upcoming outreach activities. Additional comments: 1. North Region Procurement Fair, 3/7/19, Sacramento – planning for this event has already begun. 2. Calmentor – Pairings have increased as a direct result of the breakfast meeting held in August. The Calmentor mixer scheduled for 10/30/18 will be reaching out to externa partners; flyer for this event will be available soon.			
I. District 3 Update – District 3 Director, Amarjeet Benipal Refer to the District 3 report posted on the OBEO web page. Additional comments: 1. Outreach efforts include both primes and subs – It has been very encouraging to see the district team working internally to make these activities more effective. 2. Procurement events – participants have been coming prepared to sell, which has resulted in very successful events. The district is looking forward to upcoming procurement fairs and actively sending out notices. 3. Calmentor – Mr. Benipal acknowledged staff’s efforts to make this program successful.			
J. District 4 Update – District 4 Director, Tony Tavares Refer to the District 4 report posted on the OBEO web page. Additional comments: Mr. Tavares noted the SF Small Business Procurement Day event held on 9/14/18 was very successful.			
K. District 5 Update – District 5 Small Business Liaison, Jeanell Bradley, for District 5 Director, Tim Gubbins Refer to the District 5 report posted on the OBEO web page. Additional comments: Ms. Bradley announced she will be retiring; new liaison will be hired soon.			
L. District 6 Update – District 6 Small Business Liaison, Amanda Himes, for District 6 Director Shari Bender Ehlert			

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Refer to the District 6 report posted on the OBEO web page. Additional comments: In regards to the Calmentor program, the district has been working with the local SBA to conduct monthly presentations on Small Business and other topics. The next Calmentor mixer is scheduled for 10/30/18 in San Luis Obispo.			
M. District 8 Update – District 8 Director, John Bulinski Refer to the District 8 report posted on the OBEO web page. Additional comments: 1. Mr. Bulinski introduced Adriana Surfas and Dawn Strough, who have been and will continue to put their efforts towards making Small Business successful. 2. The district is partnering with Districts 7 and 12 on the Calmentor program for SB and A&E; Mr. Bulinski is looking forward to further increasing efforts to grow the program.			
N. District 9 Update – No representative. Refer to the District 9 report posted on the OBEO web page.			
O. District 10 Update – District 10 Deputy District Director, Maintenance, Samuel Jordan for District 10 Director, Dennis Agar Refer to the District 10 report posted on the OBEO web page. Additional comments: 1. Get Connected event was very successful, featured presentations by District Director Dennis Agar and others. 2. The district partners with Districts 5 and 6 to form the Central Region. 3. Council Member Debbie Hunsaker asked about the 90-day priority bidding process – Mr. Jordan deferred to Bob Adams, District Small Business Liaison for further clarification, but basically once a firm is certified as a Small Business, it is placed on a priority list; it is a priority bidding opportunity.			
P. District 11 Update – Acting Deputy District Director, Construction and Land Surveys, Tom Bouquin, for Cory Binns, District 8 Director Refer to the District 10 report posted on the OBEO web page. Additional comments: 1. The district has been working with the CHP to address safety issues. 2. The SB Update provides information on many mandatory pre-bid meetings coming up that could offer contracting opportunities.			
Q. District 12 Update – Gerardo De Santos, Acting District 12 Director Refer to the District 11 report posted on the OBEO web page. Additional comments: Mr. De Santos shared a district success story wherein the majority of the 11 contractors awarded were SBs.			
Other Discussion: 1. Re: SB1 goal – Mr. Patten noted the goals to be met as per the legislation are confusing – state contracts require 25%, but the goal for federally funded contracts can vary.			

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<ul style="list-style-type: none"> a. Kelly Markham, District 7 Small Business Liaison – Many of these projects will be federalized, with many more to be so in the future; this is also a statewide goal. b. Council Member Matthew Ajiake – The main problem is lack of capacity on the part of SBs; growing capacity should be a priority in order to get the higher level of participation. It is important to do the outreach, grow the various groups, grow their capacity. c. Mr. Ajiake also requested to include District Director and DSBL names in the updates. 			
R. Meeting Record Approval – Approval of the July 20, 2018 meeting record was tabled due to lack of quorum. The July and September meeting records will be approved during the November meeting.			
S. Commodities Committee – Zeke Patten, Chair The committee discussed organizing a “get to know” meeting with the primes – Currently determining a date and venue; the committee would like this to be done on a regular basis to encourage primes to use different SBs as their subs. Lack of familiarity with a wider pool of subs is the main obstacle facing most primes. This is part of the committee’s approach to preparing for the increase in SB1 contracts.			
T. Construction Committee – Debbie Hunsaker, Chair <ul style="list-style-type: none"> 1. Reviewed the 2018 action items. <ul style="list-style-type: none"> a. Prompt pay – Payment has still been slow, especially if connected with emergency contracts. b. Pat Maloney, Construction, is working with the committee to provide a presentation. c. Bond around on stop notices – Memo written to Director Berman not to rescind that order. d. SB bidding as primes e. Change orders – Amer Bata provided a very good explanation of this during the meeting. f. Material on hand – Closed, but the committee continues to monitor. g. State standards – Ensuring standardization statewide. h. Design/Build – Continue to monitor. 2. The committee requested an annual presentation on how Caltrans is meeting goal. 			
U. Local Assistance/Professional Services Committee – Eddy Lau, Chair <ul style="list-style-type: none"> 1. Compliance review – working with Daniel Burke on this. 2. ADA compliance – the committee expressed concerns about this; will continue to track it. 3. Emerging Local Assistance related issues – Council Member Rod Garcia recommended the merge of the Local Assistance and Professional Services standing committee continue. 4. Per Esther Morris, low attendance at outreach events has been a concern; some subs do not attend because they feel it is a waste of time. 5. Reporting formats used by Districts 4, 7 and 11 – committee members are reviewing to determine which one to recommend to OBEO to use for tracking. 6. In reviewing what was accomplished this year, Chair Lau stated the committee made more progress this year than last. 			

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V. African American DBE Participation Work Group – Eddy Lau			
<ol style="list-style-type: none"> Mr. Lau noted there were more participants from Caltrans than actual committee members. The committee was joined by three newcomers who traveled by bus just to attend this meeting and the full council meeting on Friday. Mr. Lau noted he has chaired this committee for the last five years; he feels it has not made much progress. For the past two years, more aggressive outreach was attempted, resulting in one event in Oakland at the District 4 Office, and in Fresno at the District 6 Office. Both events were well attended and met the committee’s criteria; both were sponsored by local trade associations at Caltrans facilities to encourage participation by primes. However, the committee has failed to hold similar events in District 7 and 11. It should be noted District 11 has decided to do its outreach through meetings with local trade associations, which District 4 is also doing. In moving forward, the committee supports what the districts have chosen to do instead of trying to create its own outreach events. The DBE Certification database indicates 1,000 certified African American DBEs – Only 10% of this group is capable of doing Caltrans construction or A&E services: this should be the true basis of focus; Mr. Lau is asking the committee to examine those firms that can do Caltrans related work. Email list of certified African American DBE’s was sent to Mr. Lau via email 			
W. SB1 Work Group – Matthew Ajiake, Chair			
<ol style="list-style-type: none"> Pilot project clarification in process – need to identify which firms are ready to move forward. Intent is to address firms not having the capacity to do Caltrans work. The project could also improve efficiency in outreach efforts. District 10 has agreed to work with the project – Three projects are under consideration. Ms. Choate – What about the dilemma of firms who have worked with Caltrans, but do not want to do so again? Mr. Ajiake – We will be working with A&E and procurement to survey and identify blocks and barriers. At this point, the project will be working with certified companies that may just need a few things to address in order to be ready for Caltrans work. A control group will make sure we are comparing “apples to apples.” The work group hopes to identify barriers, practices not working for SBs. Chair Salais noted she heard some good ideas presented during the committee’s meeting. 			
X. MiraCosta College, DBE Supportive Services Contractor, Southern Region – Cheryl Brown, Program Director [PowerPoint presentation sent to members on 10/5/18 via email.]			
<ol style="list-style-type: none"> MiraCosta is host to a Small Business Development Center (SBDC), Veterans Business Outreach Center (VBOC), and a Center for Excellence, all of which is designed to help SBs be successful. The program walks its clients through the process step-by-step. Program features: <ol style="list-style-type: none"> Plan for attrition. 			

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b. Extensive outreach – 200 to 300 is the usual level of participation; targets diversity and veterans in addition to those prescribed by the Supportive Services program. c. Recognize the usual barriers, e.g., bonding, safe harbor, NAICS codes, how to connect with primes and be responsive in a timely manner to their requests for information. d. Cash flow is the primary barrier in a SB following through – getting involved through procurement participation is a great way to get firms ready for larger efforts; if needed, the program provides coaching and support. e. Starting with “low hanging fruit” – These companies have already performed successfully in the past. Direct connection with contractors is arranged, bid meetings are monitored; ongoing support is provided for labor compliance, bonding, and so forth. f. The goal is to obtain a contract award – this is the main intent of the Supportive Services program.			
4. Review of commitment			
a. MiraCosta is not stopping at 105 – It will keep going, focusing on those businesses that are eligible to work Caltrans projects b. 83 business plans – A step-by-step plan will be used to develop individual business plans. c. 65 bid submissions. d. 4 participants to the DBE Academy. e. 35 DBE certification applications submitted – the program will identify those firms not certifiable as per DBE Program regulations. f. 33 contracts awarded – the program is provided a bonus for each award given; this bonus will be used to support a luncheon to celebrate companies that have received awards.			
5. The program intends to help entrepreneurs make a better life for themselves and their families.			
6. Mr. Lau asked how many staff are assigned to the project – Ms. Brown responded: three full-time employees, one of which is an administrative assistant to handle reports. If additional staff is needed, the program will bring them in,			
Y. New Business – Chair Salais			
Please refer to the Action Item log found on pages 1 to 3 of this document.			
Z. Public Comment – Chair Salais			
Meeting Adjourned at 11:35 a.m.			
Next Meeting: November 16, 2018, in Sacramento; more information will be sent about this meeting in October.			

DOCUMENTS included in the meeting packet and/or distributed at the meeting:

- Meeting agenda
- Draft of meeting record, July 20, 2018

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- Award Tracker, July 2018
- OBEO Reports:
 1. DBE Commitment on Federal-Aid Projects
 2. DBE Commitment at Award by District
 3. DBE Commitment at Award on Federally Funded Major Construction Contracts
 4. DBE Commitment at Award on Federally Funded A&E and Minor B Contracts
- Districts 1 to 12, SB Update Reports (also available online, OBEO website, Small Business Council web pages).

PRESENT

Council Members:

1. Ajiake, Matthew
2. Coleman, Sharon (Alternate; Primary present)
3. Cunningham, Lee (Teleconference)
4. Fowler, Rick (Teleconference)
5. Garcia, Rodrigo
6. Garza, Danny (Alternate; Primary present)
7. Guerrero, Paul (Teleconference)
8. Hatcher, Evelyn
9. Hunsaker, Debbie
10. Lau, Eddy
11. Llewellyn, Rebecca (Teleconference)
12. Louie, Frank (Teleconference)
13. Marquez, Shannon (Teleconference)
14. McGhee, James (Alternate)
15. Patten, Zeke
7. Benipal, Amarjeet, District 3
8. Bouquin, Thomas, District 11
9. Bradley, Jeanell, District 5 (Teleconference)
10. Brady, Matthew, District 1
11. Bulinski, John, District 8
12. Burke, Daniel, Local Assistance
13. Ching, Carole, OBEO
14. Choate, Shirley, District 7
15. De Santos, Gerardo, District 12
16. Gongora, Michelle, District 11 (Teleconference)
17. Gouthier, Cheri, District 11 (Teleconference)
18. Himes, Amanda, District 6
19. Jordan, Samuel, District 10
20. Maloney, Pat, Construction
21. Miglino, Marylee, OBEO
22. Morris, Esther, DPAC
23. Ortega, Eraina, OIG
24. Prizmich, David, DPAC
25. Raptis, Maria, District 7
26. Silva, Anna, OBEO (Teleconference)
27. Surfas, Adriana, District 8
28. Tavares, Tony, District 4
29. Vargas, Mirley, District 12
30. Williams, Marquis, District 12

Caltrans Staff:

1. Chamberlain, Ryan, Chief Deputy Director
2. Salais, Janice, Assistant Director, OBEO & Council Chair
3. Adams, Bob, District 10 (Teleconference)
4. Alexander, Rebecca, District 2 (Teleconference)
5. Barr, Nicholas, District 1
6. Beasley, Sharon, DRMT

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Caltrans Headquarters Building, 1120 N Street, Basement Board Room, Sacramento, CA 95814

July 20, 2018, 8:30 a.m. to 12:00 p.m.

31. Wood, Antoinette, OBEO

Guests:

1. Boyce, Janice
2. Brown, Cheryl, MiraCosta College
3. Chukwuneta, Arinze V., EDH Consulting & Contracts
4. Dudley, Alexandra, FHWA
5. Gourdine, Monica, FHWA
6. Hani, Rawad, GTS
7. Hernandez, Richard, HKA
8. Isley, Cameron, FHWA (sp?)
9. Little, Tanya, DGS
10. Lumpkin, Debbie, IG's Office
11. Mannings, Vida
12. Martin, Clark, FHWA
13. McClure, Will, FHWA
14. Mendoza, Norma, Wagner Engineering
15. Okunrinboye, John, Lokosa, LLC